

## Train the Trainer Program

SITE has partnered with The Institutes to fill a much needed gap in the market and provide you with a valuable and industry recognized certification. Train the Trainer (TTT) is real world focused.

There are two sections: an online semester plus a live 1.5-day workshop. The online semester is a self-paced program which includes a printed workbook and on-demand access to materials. The live component is a 1.5-day workshop designed to interact with peers and instructors, practice your skills and get valuable feedback.

### Lessons for the online semester:

- Understanding the Adult Learning Fundamentals
- Analyzing the Need for Training
- Designing for Instruction
- Developing Instructional Materials and Activities
- Delivering Instruction
- Creating Evaluations

### Intent for the 1.5-day workshop:

- Create a forum for active discussion of the content in the online portion of the program
- Create the environment to discuss best practices for:
  - Creating audio visuals and learning aids
  - Creating quality classroom activities
  - Dynamic face-to-face presentations & facilitation
- Offer and receive constructive feedback on a semester project and presentation skills

### Day One

- Kicking Off a Program: Ice Breaking Activities
- Designing for Instruction
- Classroom Management Issues and Resolutions
- Delivering Instruction
- Training Methodologies
- Understanding Adult Learning Fundamentals
- Developing Instructional Materials and Activities

### Day Two

- Semester Project Presentations
- Creating Evaluations
- Analyzing the Need for Training

Successful completion of the SITE TTT program meets the training and education experience requirement for SITE's valuable ITP-Insurance Training Professional (ITP) designation, the only insurance training designation. The ITP is recognized on the A.M. Best Professional Designations list. For more information on SITE's ITP, access the information on SITE website, or by clicking [here](#).